Novice to learn computer entry - full-color print edition - the concentrated essence - with CD-ROM

By BEN SHE

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment.Pages Number: 213 Publisher: Machinery Industry Pub. Date :2011-8-1. This book from the perspective of beginners to basic computer operation and application as a guide. Deep explain the computer to get you started from scratch. including understanding of personal computers. set up with the Chinese character input method input. understanding windowsxp. windows xp file and user management. windows xp common attachment procedure. windows7 system's basic operation. management and use of common tools. office use office software. surf the Internet. using the Internet to communicate. colorful web of life. new world of entertainment and computer network maintenance. optimization and security. etc. the vast number of computers and office workers in a rare start with a good book. This book describes the way of fun. concise language. illustrations. can be used as computer self-study reference book for beginners. but also as colleges and computer training materials. Contents: Chapter 1 1.1 computer recognize the use of personal computers and computer use 1.1.2 Classification 1.1.1 Classification 1.2 computer computer monitors the composition 1.2.1 Host 1.2.2 1.2.3 1.2.4 other peripherals keyboard and mouse 1.3...

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