



The Complete Guide to Successful Event Planning

By Shannon Kilkeny

Atlantic Publishing Group (FL). Paperback. Book Condition: New. Paperback. 336 pages. Gathering people together for a special event is always a challenge. Even for the experienced planner, each event is unique. The revised second edition of this award-winning book is designed to assist any planner with meeting all the challenges that surround a production. Whether you find yourself in charge of one important event or you have chosen event planning as a career, you want your events to be incredibly successful and remembered for years to come. A memorable event is one that flows smoothly with every detail carefully orchestrated and meticulously produced with the participant in mind. Successful events do not just fall together; they are the result of hard work, creativity, awareness, and careful attention to detail every detail. The Complete Guide to Successful Event Planning with Companion CD-ROM REVISED 2nd Edition is the most thorough, concise, and easy-to-follow event planning book available. From the initial concept of the event to ongoing management, this book provides techniques to increase your chances of success and systems to avoid many common mistakes. It shows you dozens of ways to save time and money and introduces you to every facet of...



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